

FUNDRAISER REQUEST FORM

TO: Adjutant Teresa Johniken, DAV Department of Texas Headquarters

FROM: _____ CHAPTER UNIT # _____

SUBJECT: Request for Approval of a Fund Raising Activity

ALL FUNDRAISING ACTIVITIES REQUIRE DEPARTMENT APPROVAL

- References: DAV National Bylaws, Article 15 (Fundraising), Section 15.3 (Chapters and Auxiliaries) & Article VII (Finance and Dues); Sections 6, 7, 8 DAVA Standard Local Unit Constitution
- Submit for to Department Adjutant a minimum of 30 days in advance of activity
- All requested information on this form must be provided
- All Auxiliaries and NOTR must secure approval of the parent organization or sponsoring Chapter prior to submission
- Failure to properly complete and submit this form will result in a delay of approval

SPECIFY TYPE OF FUNCTION: _____

CONTACTS:

NAME: _____ EMAIL: _____ PHONE: _____

NAME: _____ EMAIL: _____ PHONE: _____

INCLUSIVE DATES OF FUNDRAISING ACTIVITY: _____

PURPOSE OF FUNDRAISING ACTIVITY & ESTIMATED AMOUNT OF, AND USE FOR, FUND COLLECTED:

GEOGRAPHIC AREA OF FUND RAISING ACTIVITY: _____

(If fundraising activity will be conducted in the geographic area of another Chapter, attach written notification/approval from that Chapter)

Upon completion, return this form to the Department Adjutant, Teresa Johniken, by mail, fax, or e-mail.

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Questions? Call (936) 637-3281